

**LIBRARY TRUSTEE FACILITIES/PR COMMITTEES
WORK SESSION
WEDNESDAY, JANUARY 14TH, 2025 2:00 PM
MEETING MINUTES**

A. Call to Order

Trustee Wheeler called the meeting to order at 2:00 pm.

Members Present: Jane Wheeler, Heidi Roedel- via Zoom, Carmen Cuthbertson- Via Zoom, (Realtor) Wendy Brown, (Staff) Teri Dugan, Lune Axelsen, and Rhonda Hawkins

Public Members Present: Mellissa Wood, Brad Wright, Margaret Davis

B. Future Kalispell Library Discussion –

- Wendy Brown spoke to Parkline Development and they are committed to having a new Kalispell library at their site.
- Clarification made by Wendy Brown that she fully represents the Flathead County Library and her commission payment by Parkline Development referred to in the original Letter of Intent, will be paid as an agent for the Library.
- The Library will consider signing a new LOI with Parkline Development in March, with a possible signing of a buy/sell agreement to be completed in May of 2026.

C. Preliminary Draft of a *Building Program* for a new Kalispell library

- Discussion emphasizing the importance of noting that the preliminary draft of the *Building Program* for a new Kalispell library is based on ideas and input gathered from library staff and community stakeholders about what a future library could be.
- Discussed the development of a step-by-step framework for establishing a new library.

D. Case for Support

- The grant reward from LSW will be used for the pre-development phase of a new library and might also be used in the *Case for Support* brochure.

E. Public Comment given.

F. Adjourn Meeting adjourned at 2:45 pm.

** Next meeting date is February 12th, 2026 at 1 pm in the Business Office of the Kalispell Library.